

# Dorset County Bursary 2017-2018

## Application Form

### Section A. To be completed by Club Secretary

Name of Club: .....

Club Secretary: .....

Club Secretary address: .....

..... Post code: .....

Tel: ..... Email: .....

Has the Club applied for either an ASA SouthWest Bursary or Dorset County ASA bursary in this financial year (April 1 to March 31)? YES  NO

If you have answered 'yes' please state when and how many applications have been made (*provide dates and numbers*)

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.....

Swim 21 Status of the club (*if applicable*) Accredited YES  NO  N/A

Authorised by Club Secretary (*sign*)..... Date .....

### Section B. To be completed by the applicant

Name of applicant: .....

Date of birth: ..... ASA No: .....

Address: .....

..... Post code: .....

Tel: ..... Email: .....

Current role(s) of applicant within club: .....

.....

How long have you been a member of this club? .....

How many hours per week do you volunteer with the club? .....

Are you paid expenses only? YES  NO

Are you paid a salary or hourly rate to work? YES  NO

How many hours are you paid to work, per week? .....

<b>Course information</b>	
<b>COURSE TITLE</b>	
	<b>PLEASE TICK RELEVANT BODY:</b> UKCC <input type="checkbox"/> IOS <input type="checkbox"/> STA <input type="checkbox"/> OTHER <input type="checkbox"/>
<b>VENUE:</b>	
<b>DATES:</b>	
<b>ACTUAL COURSE COST:</b>	
<b>HAVE YOU APPLIED FOR ADDITIONAL FUNDING FROM ANY OTHER SOURCES?</b>  (Please note failure to document this, may result in your bursary offer being withdrawn)	<b>YES / NO</b> IF "YES" HOW MUCH AND FROM WHICH SOURCES?

### **BURSARY CRITERIA**

This bursary scheme is funded by Dorset County ASA. In general, bursaries are for the advancement of volunteers; not for the career progression of club employees.

Funding may be accessed by all affiliated clubs; however there is a limited amount of funding and not all applications will be approved.

A maximum of three applications per club will be considered per financial year. A maximum of one application per individual will be considered per financial year.

Dorset County ASA is not in a position to provide double funding for applications; exceptionally an additional bursary may be awarded at the discretion of DCASA.

If approved, bursaries will be paid retrospectively at the end of the financial year and only on receipt of proof of the candidate having successfully completed his/her course.

Funding for UKCC/IoS courses is a maximum of £50 for Level 1 and £100 for Level 2. STA equivalent courses will be funded on a pro rata basis. Funding for applicants on a closed course may be considered as a Club application. Funding for applicants for all other relevant skill based courses will be considered on an individual basis.

The funding year is April 1 to March 31 annually, and all funding applications will be reviewed at the end of this period.

All sources of funding will be taken into account prior to determining the amount of funding to be awarded.

ANY CLUB FOUND NOT TO BE DECLARING FUNDING FROM ALL SOURCES OR FALSIFYING INFORMATION WILL NOT BE ELIGIBLE TO APPLY FOR FUNDING THEREAFTER.

**Please return completed form to:**

**County Secretary, Dorset County ASA, 22 Stibbs Way, Bransgore, Christchurch, Dorset BH23 8HG**

Or email to [digibbs@talktalk.net](mailto:digibbs@talktalk.net)